

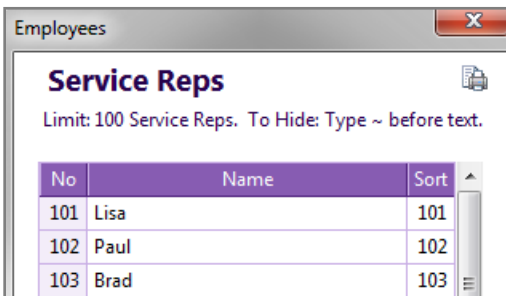
# Displaying Photos and Images

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## How to Display the Photo of the Default Customer Service Rep Assigned to a Computer

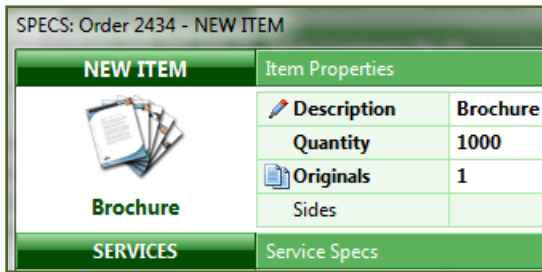


- 1) On your server, create a new folder in the same location where your PlanData.mdb is; name the folder *Photos*.
- 2) Save the photo of each Service Rep as a bitmap file. Requirements:
  - 64 pixels x 64 pixels
  - 24-bit or less
- 3) Rename the files with the Printer's Plan Number of the Service Rep. Example: *101.bmp*  
You can find these numbers in the 'Service Reps' table (Settings section/Employees/Service Reps).

A screenshot of a window titled 'Employees' showing a table of 'Service Reps'. The table has three columns: 'No', 'Name', and 'Sort'. The data rows are: 101 Lisa 101, 102 Paul 102, and 103 Brad 103. The window title bar includes a close button. Below the table, there is a vertical scrollbar and a small icon of a document.

No	Name	Sort
101	Lisa	101
102	Paul	102
103	Brad	103

## How to Display Product Types Images in the Item Specs window



- 1) Check if a folder named Products exists on your server. On your server, create a new folder in the same folder or location where your PlanData.mdb is; and name it *Products*. (This folder may already exist in this location. Be sure to check before you create)
- 2) Save the photo of each Product Type as a bitmap file. Requirements:  
64 pixels x 64 pixels  
24-bit or less
- 3) Rename each image file with the Printer's Plan Number assigned to that Product Type. Example: *1.bmp*  
You can find these numbers in the Products table (Settings section/Jobs/Product Types)

Jobs			
Product Types			
Default Document Type and Default Quantity will be assigned to 64 Product Types. To Hide: Type ~ before text.			
No	Product Name	Default Document Type	Def Qua
0	?	Originals	
1	Brochure	Originals	
2	Business Card	Names	

