



Production Workflow

Presenter: Becky Burden

Items to Prepare

- ✓ Service Type - Standard Service
- ✓ Job In Status and Task Status
- ✓ Work Order Scan Sheet
- ✓ Workstation - Barcode Scanner
- ✓ ShopFloor Access - Employee Code



ORDER NO. **1848** DUE DATE:

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CUSTOMER: Aloha VERSION: Booklet: 8.5 x 11, 28pp + 4pp Cover, 4/4, Saddle-Stitched

CUSTOMER INFORMATION PROJECT INFORMATION

Customer: Aloha Order Date: 02/22/2024

Contact: Bernice Pittman PO #:

Phone: (912) 432-0299 Estimate #: 1000

Fax: (912) 432-0277 Quantity: 1000

Email: blilans1010@aloha.com Project: Booklet: 8.5 x 11, 32pp + 4pp Cover, 4/4, Saddle-Stitched

Comments: Info Comments Copied From: 1847

Service Rep: Johnny Test

Prep CSR: Bernice Pittman

Setup Non-Variable	Quantity	Hrs	Service Barcode
PDF Proof: Apogee	1	1.00	8713
Plate Output	1	0.00	8718
Comments: Prep Comments	36	0.00	8713
Print			
DIGITAL - Cover: 8.5 x 11, 4pp, 4/4			
DIGITAL - Text: 8.5 x 11, 32pp, 4/4	1,000	0.42	8713
Comments: Department Print Comments	1,000	4.69	8712
Finishing			
Cutting: Cover			
100% Gloss Cover, 1 up, Finish 17 x 11			
Cutting: Text	1,000	0.04	8718
100% Gloss Text, 1 up, Finish 17 x 11			
Collating: Cover and Text	1,000	0.04	8712
Saddle Stitch: Duplo	1,000	0.67	8713
Pack / Label Cartons: 100 per box			
Comments: Finishing Comments	1,000	10.00	8713
Fulfillment			
Ship to Client - See Packing Slip			
Comments: Fulfillment Comments	1,000	0.00	8711
Mailing			

ShopFloor Data Collection

- Job In ← → Job Out
- Scan Service & Machine Label
- Add Production Comments
- Complete Tasks

Job In Confirmation ShopFloor User | Operator

Customer: Aloha!
Order#: 1848
Project: Booklet: 8.5 x 11, 32pp + 4pp Cover, 4/4, Saddle-Stitched
Version: Booklet: 8.5 x 11, 28pp + 4pp Cover, 4/4, Saddle-Stitched
Due Date: 4/19/2024
Service: DIGITAL - Cover: 8.5 x 11, 4pp, 4/4
Service Quantity: 1000
Machine: Heidelberg QTY Completed: 0
Remaining QTY: 1000

Start Count:

Comment:

Name	Run Count	# of Temp Helpers	Start Time	End Time	Total Mins	Delete
ShopFloor User	0	<input type="text"/>	11:12 AM		0	

OK
Cancel

Real-Time Visibility

- Dynamic Job Board
- ShopFloorTV
- Employee Active Jobs Widget
- Active Orders Detail Report

ORDER#: 1848 - BOOKLET: 8.5 X 11, 32PP + 4PP CO ... - BOOKLET: 8.5 X 11, 28PP + 4PP CO ...

CUSTOMER: Alphas
 VERSIONS: Booklet: 8.5 x 11, 28pp + 4
 URGENCY: Select

JOB PROG: VER STATUS: Select
 VER COMPLETE: Select

CONTACT NAME: Bernice Pittman
 CSR: Bernice Pittman
 REP: Johnny Test

DUPLICATE: 4/19/2024
 TIME DUE: 12:00 PM
 REPORTS: Select a Report...

Group	Priority	Employee	Equipment	Service Description	Est Time (hrs)	Actual Time (hrs)	Task Qty	Service ...	Task Start	Start TI.	Task End	End Time	Status	Notes	Schedule	Task
0	Select	Select	Select	Plate Output -	1.00	0.00	1	1					New			
0	Select	Select	Select	Plate Output -	0.00	0.00	36	36					New			
0	Select	Select	Select	DATA ENTER RECORDS -	0.00	0.00	1,000	1,000					New			
0	Select	Select	Select	DIGITAL - COVER: 8.5 X 11, 4PP, 4/4 -	0.42	0.00	1,000	1,000					New			
0	Select	Select	Select	DIGITAL - TEXT: 8.5 X 11, 32PP, 4/4 -	4.69	0.00	1,000	1,000					New			
0	Select	Select	Select	CALCULATING COVER AND TEXT -	0.67	0.00	1,000	1,000					New			
0	Select	Select	Select	CUTTING COVER - 100# Glass Cover, 1 up, Finish 17 x 11	0.04	0.00	1,000	1,000					New			
0	Select	Select	Select	CUTTING TEXT - 100# Glass Cover, 1 up, Finish 17 x 11	0.04	0.00	1,000	1,000					New			
0	Select	Select	Select	SADDLE STITCH - DUPLICATOR - PUNCH / LAMINATE CARTRIDGE: 100 per box	10.80	0.00	1,000	1,000					New			
0	Select	Select	Select	SHIP TO CLIENT - SEE PACKING SLIP -	0.00	0.00	1,000	1,000					New			
0	Select	Select	Select	DELIVER TO POST OFFICE -	0.00	0.00	1	1					New			

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TODAY IS: 4/15/2024
01:19 PM

PRINTREACH

MARKETING/DESIGN PREP DATA PRINT DIGITAL WIDE FORMAT FINISHING FULFILLMENT MAILING

PRI	ORDER#	PROJECT NAME	SERVICE DESCRIPTION	QTY	PROGRESS	TASK START	JOB DUE	STATUS
1848	850	BOOKLET: 8.5 X 11, 28PP + 4PP COVER, 4/4, SADDLE-STITCHED	DIGITAL - COVER: 8.5 X 11, 4PP, 4/4 - PRINT	1000		04/10/2024 12:00 PM	04/10/2024 12:00 PM	NEW
1848	850	BOOKLET: 8.5 X 11, 28PP + 4PP COVER, 4/4, SADDLE-STITCHED	DIGITAL - TEXT: 8.5 X 11, 32PP, 4/4 - PRINT	1000		04/10/2024 12:00 PM	04/10/2024 12:00 PM	NEW
1848	853	BOOKLET: 8.5 X 11, 28PP + 4PP COVER, 4/4, SADDLE-STITCHED	DIGITAL - COVER: 8.5 X 11, 4PP, 4/4 - PRINT	1000		04/19/2024 12:00 PM	04/19/2024 12:00 PM	NEW
1848	853	BOOKLET: 8.5 X 11, 28PP + 4PP COVER, 4/4, SADDLE-STITCHED	DIGITAL - TEXT: 8.5 X 11, 32PP, 4/4 - PRINT	1000		04/19/2024 12:00 PM	04/19/2024 12:00 PM	NEW

Performance From Management Perspective

- ➔ Cost Report
- ➔ Issue Tracking

Order: Cost Report

Customer: Alohal
 Order #: 1836
 Project: Welcome to Hawaii Booklets - Print and Mail
 Due Date: 01/31/2024
 CSR: Bernice Pittman
 Sales Rep: Johnny Test
 Service Revenue: **\$3,820.44**
 Total Expenses: **EXPENSES**
 Profit \$: **\$229.97**
 Profit %: **6.01 %**

Service Expense: \$347.00
 Inventory Expense: \$0.00
 Labor Expense: \$452.67
 Cutter Charges: \$0.00
 Offset Press Charges: \$1,359.50
 Plate Charges: \$600.00
 Ink Charges: \$118.00

Purchase Order Expense: \$30.00
 Shipping Expense: \$225.00
 Issue Expense: \$375.00
 Other Cost: \$20.00
 Wide Format Press Charges: \$0.00
 Digital Press Charges: \$13.20
 Click Charges: \$50.80

Issue Entry # 34

Delete Cancel Save & Close

Customer: Alohal	Entered By:	1/3/2024 11:47 AM
Order: 1836	Date:	Under Review
Version: Welcome to Hawaii Booklets - Print and Mail	Status:	
Service: Stitch	Credit:	<input type="checkbox"/>
Department: Print	Credit Amount:	0.00
Issue Type: Procedural	Issue Cost:	375.00
Quantity: 1,000	Close Date:	

Issue Description:
 Lost 30 booklets in the stitcher.

Resolution:
 Had to be reprinted

Qty	Unit Price	Total Price	Markup %	Unit Cost	Total Cost	Profit \$	Profit %
1	\$174.00	\$174.00	0.00%	\$50.00	\$50.00	\$124.00	71.26 %
1	\$150.00	\$150.00	0.00%	\$105.00	\$105.00	\$45.00	30.00 %
1,000	\$0.05	\$54.00	0.00%	\$0.01	\$12.00	\$41.50	76.85 %
1,000	\$0.02	\$15.00	0.00%	\$0.00	\$4.20	\$10.80	72.00 %
1,000	\$0.02	\$15.00	0.00%	\$0.00	\$4.20	\$10.80	72.00 %
1,000	\$0.02	\$15.00	0.00%	\$0.00	\$11.00	\$11.00	100.00 %
1	\$21.00	\$21.00	0.00%	\$0.00	\$0.00	\$130.84	100.00 %
1,000	\$0.13	\$130.84	0.00%	\$0.00	\$0.00	\$2,455.38	100.00 %
1,000	\$0.46	\$455.22	0.00%	\$0.00	\$0.00	\$1.80	30.00 %
1,000	\$2.46	\$2,455.38	0.00%	\$0.00	\$4.20	\$3.00	75.00 %
1,000	\$0.01	\$6.00	0.00%	\$0.00	\$1.80	\$3.00	75.00 %
1,000	\$0.00	\$4.00	0.00%	\$0.00	\$75.00	\$25.00	25.00 %
1	\$100.00	\$100.00	0.00%	\$0.75	\$30.00	\$50.00	62.50 %
40	\$2.00	\$80.00	0.00%	\$10.00	\$10.00	\$4.90	30.00 %
1	\$15.00	\$15.00	0.00%	\$10.50	\$15.00	\$4.50	30.00 %
1	\$15.00	\$15.00	0.00%	\$0.00	\$4.90	\$65.10	93.33 %
1,000	\$45.00	\$45.00	0.00%	\$30.00	\$30.00	\$15.00	33.33 %
1	\$45.00	\$45.00	0.00%	\$30.00	\$30.00	\$15.00	33.33 %
Services Subtotal:						\$3,820.44	
Total:						\$3,820.44	

Machine	Service	Qty	Total Min	Cost	DLC	Total Cost
Heidelberg	Booklets	4060	368	0	0	\$208.83
Heidelberg	Booklets	0	216	0	0	\$126.00

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Knowledge*

